

Minutes of Sabden Parish Council Meeting held Thursday 1st May 2025 following the Annual Parish Meeting at the Pendle Room, St Nicholas Church, Wesley Street.

Present:	
	Councillor K Buckley Chairman Councillor S. Clarke Councillor M Dawson Councillor C Eaves Councillor K Fielding Councillor K Galea Councillor I Jackson

1. Election of Chairman and Signing of Declaration of Acceptance of Office

Decision: Councillor K Buckley elected as chair unanimously on proposal of Clr.K Galea & seconded by Clr. S Clarke

2. Election of Vice Chairman

Decision: Councillor C Clapham elected as vice chair unanimously on proposal of Clr.I Jackson & seconded by Clr. C Eaves

3. Appointment of Representatives to Other Committees

Parish Council Liaison: Clr.M. Dawson & another councillor to be decided on a meeting by meeting basis

Ribble Valley Area Committee: Responsibility to be shared amongst councillors

4. Dates and Times of Meetings for the Forthcoming Year

Agreed to maintain current schedule of the 1st Thursday monthly unless otherwise stated.

5. Apologies for Absence

Councillor C Clapham & Borough Councillor R Newmark

6. Declaration of Members' Interests

None declared

7. Approval of Minutes of Meeting held on 3rd April 2025

Resolved Approved unanimously

8. Public Participation

None

9. Finance & Budget

a) **Annual Accounts:** were reviewed

Resolved Approved unanimously

b) **Accounting Statements:**

Resolved The Accounting Statements 2024/25 were approved unanimously

c) **Monthly Accounts for Payments** as per schedule attached

Resolved Approved unanimously

10. Planning Applications

Application 3/2024/0778: Proposal for regularisation of change of use of barn (Shippon House) from holiday accommodation to permanent residence, and erection of single-storey extension at **Bramley Farm, Clerk Hill Road.:**

Resolved – No objections

11. Environmental Matters

Apple Trees and Perch Benches

A request has been received from a resident to place a couple of seats in the Pendle St East/Bowling Club vicinity. Also the same resident has offered a couple of Apple trees, which have been grown from seed, for planting in the same area.

Councillors agreed a perch seat at the end of Pendle St East near to the wall of Cobden Court may be feasible but the area is owned by RVBC. The resident will be advised to contact RVBC for permission.

Action: The lengthsman will be asked to look at the trees and the feasibility of planting them.

Wooden Planters near Bowling Club (for community vegetable planting)

A request to place wooden planters near the Bowling Club has been received from a resident. These would be planted with Vegetables for community use.

Councillors asked for further details- future maintenance, scope of community use and pointed out the area being considered is owned by RVBC so it would need to be contacted for permission.

12. For Information Only

Playground Report:

- Sovereign Play have been on site for snagging work. 4 wobbly posts identified, fixed by sub-contractor.
- Zip wire seat came off and has been repaired by the Lengthsman.
- Email to suppliers for maintenance advice.
- A new log is required on adventure trail.
- Turf around slide to be checked by Alex.
- Picnic Bench needs repair as one of the horizontal lats needs screwing down.

Reports:

Borough Councillor: Absent

Parish Council Liaison: No attendance

Highway Safety/Repairs: No updates; continued concerns over traffic and road conditions

Chairman's Report: Nothing to report

Parish Lengthsman: Picnic bench on play area needs re-bedding, fencing repaired at Badger Wells PROW
Bedding plants ready by 20th May.

Perennial bed planting scheduled early May.

Councillors' Items:

Clr. M Dawson : Suggested historical information and a Poets Corner at the bus shelter at Watt St junction. All in agreement.

Clr K Galea : reported issues posting to Facebook

13. Date of Next Meeting -Thursday, 5th June 2025 at 7:15 PM

Advance Apologies: Clr K Fielding

Schedule of Accounts for Payment May 2025

Alex West	Lengthsman	£1525.54
Stuart rostron	Lengthsman	£1867.88
Empress Fencing	Materials lengthsman	£824.17
R Stancliffe	Lengthsman	£98.75
LALC	Subscription	£288.31
Sabden Collective	VE Day donation	£250
Spenworth Ltd	VE Day donation	£250
C Walton	Grass Blacko	£291.56
C Walton	Grass Sabden	£356.42